

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
July 18, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Nancy A Liberman, and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Richard Czekanski and Edward Kondracki. Zigmont Targonski and Joseph R. Malone III were absent

On motion by Lynch, seconded by Liberman, it was moved to approve the minutes of the June 20, 2011 regular and executive sessions as submitted.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

On motion by Liberman, seconded by Monson, it was moved to adopt Resolution 2011-050, approving the July payment of bills from the Operating Fund in the amount of \$197,384.81, of which \$96,335.04 is a payroll transfer and \$18,058.80 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

On motion by Liberman, seconded by Monson, it was moved to adopt Resolution 2011-051, approving the July payment of bills from the Escrow Fund in the amount of \$712.50.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

On motion by Liberman, seconded by Monson, it was moved to adopt Resolution 2011-052, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$1.15.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

On motion by Lynch, seconded by Monson, it was moved to approve the S-4 applications of KOR for the connection of two (2) single family homes at Blocks 58 and 58.01, Lots 35.20 and 35; and located at 338 Crescent Drive and 406 Harvest Way. All fees have been paid.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

B. RESOLUTION 2011-053

On motion by Monson, seconded by Liberman, it was moved to adopt Resolution 2011-053, ratifying an emergency contract in the amount of \$3295.00 for repairs to a lateral at 330 Oliver Street.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported that previously discussed Authority equipment had been posted on GovDeals on Friday, July 15, 2011. Auction will continue through July 25, 2011. Mr. Eustace noted that the Authority's Spill Prevention Control and Counter Measure Plan had been completed by the Authority's engineer. This plan must be updated every 5 years. Mr. Eustace noted that he will be attending a WEA Leadership Conference in August. Mr. Eustace informed the Board that 403 Harvest Way had not followed appropriate procedure prior to closing a pipe installation. Mr. Eustace reported that trees had been replaced as required by NJDEP in the riparian zone at the back of the Authority's property.

B. GENERAL COUNSEL

Mr. Kondracki provided a report of the month's activities.

C. ENGINEER

The Engineer's Report is attached.

PUBLIC PARTICATION: None

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2011-054, to meet in Executive Session for the discussion of litigation and/or personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

On motion by Liberman, seconded by Lynch, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Targonski, Malone

On motion by Monson, seconded by Liberman, it was moved to adjourn the meeting at approximately 6:55 p.m.

Respectfully submitted,

APPROVED ON:

August 15, 2011

Nancy A. Liberman, Secretary

11-033